

European Social Fund
Equal 2001 Call – Action 2



**Development Partnership Progress Report and
Interim Claim Form**

Section 1 Development Partnership details

Development Partnership name
Curiad Calon Cymru

Dossier Number
05E020WAO

End of claim (*month and year*)
August 2007

Section 2a Expenditure incurred (actual)

Please confirm that you have completed and attached the Expenditure and Revenue Spreadsheet to this claim by ticking this box.

	Actual expenditure - cumulative	£
A	Staff costs – cumulative	
B	Beneficiary costs – cumulative	
C	Other costs – cumulative	
D	Transnational costs – cumulative	
E	Total gross costs – cumulative (A + B + C + D)	0
F	Revenue – cumulative	0
G	Total net costs – cumulative (E – F)	0

Must agree with row A in the Expenditure and Revenue Spreadsheet

Must agree with row B in the Expenditure and Revenue Spreadsheet

Must agree with row C in the Expenditure and Revenue Spreadsheet

Must agree with row D in the Expenditure and Revenue Spreadsheet

Must agree with row F in the Expenditure and Revenue Spreadsheet

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Section 2b Match funding contributed (actual)

You should only complete this section when you are submitting General Statements of Expenditure; otherwise, please leave this section blank. **Please make sure that the ESF meets all the requirements detailed in Chapter 2 of the guidance on preparing progress reports and claiming payments in Action 2.**

	Match funding and ESF – cumulative	£
H	Public match funding – cumulative	
I	Private match funding – cumulative	
J	ESF – cumulative	
K	Total ESF and match funding – cumulative (H + I + J)	0
L	Public match funding intervention rate (H÷G) x 100	!Zero Divide
M	ESF intervention rate (J÷G) x 100	!Zero Divide

Please make sure that the ESF does not exceed the figure in the Action 2 Agreement.

Please make sure the public match funding intervention rate is at least 10%.

Please make sure that the ESF intervention rate does not exceed the figure in the Action 2 Agreement.

Section 3 Beneficiaries (actual)

Actual beneficiaries	
Number of starters – cumulative	756
Number of completers – cumulative	384
Number of ongoing participants – cumulative	234
Number of early leavers – cumulative	138
Number of companies supported - cumulative	0

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Section 4 Progress of the Development Partnership

Please detail the Development Partnership's progress since the last interim claim under the following headings.

a Development Partnership's aims and objectives

There have been no changes to the aims and objectives.

b Equal opportunities

As we run into the end of the Project re-writing the implementation strategy has assumed a lesser priority so is progressing slower than intended. It still has our attention as such a strategy will inform the next stage of funding under Convergence and Competitiveness applications.

c Innovation

The tests for Innovation in this DP are now well established. It is clear that the understanding of how that innovation translates across the Clusters work has a different resonance between individual Partners and with each particular group with which each Partner works. This will be translated into the final policy papers that are currently being finalised.

d Empowerment

As commented on above the understanding of this concept differs across each segment of the Cluster work. Again this will be translated into the final policy papers and publications as the project moves towards completion.

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e Transnational work

The Secretariat for this part of the Project is based in Finland although CCC are responsible for the production of the publication. The Partners have been submitting their individual responses and this is being collated and edited with a deadline production date being set ready for the launch at the Transnational Partnership Conference in September. Preparation of the final publication has absorbed much time this month with Curiad Calon Cymru and AWEMA in particular having editorial responsibility. It is anticipated that across the 4 Partners Country areas there will be a number of Policy recommendations, some similar, some specific to each country.

f Monitoring and evaluation

The external Evaluation Report has been completed by University of Glamorgan and submitted to the Lead partner. Findings will be incorporated into a Presentation at the Finland Conference in September, with the final report due for delivery by the end of the year..

g Activities, outputs and outcomes

WOMEN

Preparation for the next round of Courses has now started. 8 courses have been planned initially ranging from ESOL, IT courses and pre-employment training. Creche facilities will be made available for those women delegates with children. Registration will open soon.

Migrant Workers

WRC have been preparing a "Train the Trainers" package for delivery in August. This is in Partnership with Cardiff University and People Solutions International.

Work is continuing with the preparation for the WRC Conference planned for September. This will focus on the Refugee Skills Audit research that has been undertaken by the officers at WRC. Comment on the Conference will be a feature of the Action 3 Report for this month and next. The "progress 2 work" centre at WRC continues with steady attendance.

At SEWREC work with community groups seeking to establish formal organisation continues, together with continuing work with Citizens Advice Bureaux, the Red Cross and Gwent Police helping them with specific and general issues relating to Eastern European Migrants.

At Race Equality First the link establishing the Banking Clinic is proving to be succesful with workers calling to find out information about opening accounts. Planning and preparation is continuing to establish a Drop-in centre at Barry and will be held once a week at the Vale Learning Centre. this will open in September. They continue to work closely with WRC on the "progress to Work" centre offering advice and guidance.

Isolated Households

Across North Wales BEN have continued their activity, particularly with the Community Quilt project. Owing to staff holidays at Partners working in this area, activity levels have been limited this month.

Community Empowerment

Although holidays were taken during the reporting period BEN organised the Forest School training couse with OCN level 1 accreditation. 15 delegates from Minority communities attended and received their awards. During the period BEN supported the "Sculpture by the Sea" event across the Gower in Swansea. They helped advertise, recruit and select Artists from Minority Communities to work at the event.

At AWEMA work with the African-Caribbean commmunity has continued to introduce potential participants to existing community organisations.

In Swansea AWEMA and Swansea Institute have co-operated in working with young people in a Drama workshop. This will culminate in a performance at the Conference to end Curiad Calon Cymru. With many people from the Filipino community attending the VALREC event that took place in July the Development Officer took the opportunity to maintain and develop the relationship between AWEMA and Filipino Community Wales(FCW). With our assistance FCW will incorporate and seek charitable status.

Progressing into Employment

With holidays during this period a re-active service was offered only.

Mentoring

Training of potential mentors continues at SOVA. Existing mentoring relationships are continuing well.

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h Dissemination and mainstreaming

The Action 3 contract has been awarded and a separate reporting system under that Action has been established.

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i Other comments

From July 07 most partners opted for quarterly claims. This will have effect on the variances in the months of July 07 and August 07 but the figure should be balanced out in Sept 07 claim which will follow shortly.

The overall variance of July claim is 8.8%.

The following is the analysis of significant variances

The other cost variance is 14.9%. This high variance is being monitored closely.

Transnational Cost Variance is 15.4%. We are in the process of making a request to WEFO appraisal team to transfer some funds from Transnational Cost to Staff Cost. Documents are already been sent to Michelle Howarth.

Section 5 Bank account details

Account number	Bank sort code	Name of bank	Cost centre details <i>(if appropriate)</i>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address	<input type="text"/>		
Postcode	<input type="text"/>		

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Section 6 Certification

I certify that:

- I have already claimed an advance payment.
- The expenditure declared is eligible for ESF purposes and has been spent on the Development Partnership.
- The Development Partnership activities and outputs stated are accurate.
- I agree to repay on demand any payments made if, after investigation, the Development Partnership has not been carried out in line with the ESF regulations and the Development Partnership Agreement.
- I understand that it is my responsibility to declare any significant changes in line with the Action 2 Agreement and **Equal** guidance.

Name (in CAPITALS)

Position in organisation

Signed

Date

Official stamp of lead partner or DP Ltd

If the lead partner or DP Ltd does not have an official stamp, you should send a letter on the organisation's headed paper explaining this. The same person who signed this form must sign the letter.



The Crystal Mark is Plain English Campaign's seal of approval. It means this document is as clear as it can be for its intended audience.