

European Social Fund
Equal 2001 Call – Action 2



**Development Partnership Progress Report and
Interim Claim Form**

Section 1 Development Partnership details

Development Partnership name
Curiad Calon Cymru

Dossier Number
05E020WAO

End of claim (*month and year*)
August 2006

Section 2a Expenditure incurred (actual)

Please confirm that you have completed and attached the Expenditure and Revenue Spreadsheet to this claim by ticking this box.

	Actual expenditure - cumulative	£
A	Staff costs – cumulative	
B	Beneficiary costs – cumulative	
C	Other costs – cumulative	
D	Transnational costs – cumulative	
E	Total gross costs – cumulative (A + B + C + D)	0
F	Revenue – cumulative	
G	Total net costs – cumulative (E – F)	0

Must agree with row A in the Expenditure and Revenue Spreadsheet

Must agree with row B in the Expenditure and Revenue Spreadsheet

Must agree with row C in the Expenditure and Revenue Spreadsheet

Must agree with row D in the Expenditure and Revenue Spreadsheet

Must agree with row F in the Expenditure and Revenue Spreadsheet

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Section 2b Match funding contributed (actual)

You should only complete this section when you are submitting General Statements of Expenditure; otherwise, please leave this section blank. Please make sure that the ESF meets all the requirements detailed in Chapter 2 of the guidance on preparing progress reports and claiming payments in Action 2.

Match funding and ESF – cumulative		£
H	Public match funding – cumulative	
I	Private match funding – cumulative	
J	ESF – cumulative	
K	Total ESF and match funding – cumulative (H + I + J)	0

Please make sure that the ESF does not exceed the figure in the Action 2 Agreement.

L	Public match funding intervention rate $(H \div G) \times 100$!Zero Divide
M	ESF intervention rate $(J \div G) \times 100$!Zero Divide

Please make sure the public match funding intervention rate is at least 10%.

Please make sure that the ESF intervention rate does not exceed the figure in the Action 2 Agreement.

Section 3 Beneficiaries (actual)

Actual beneficiaries	
Number of starters – cumulative	530
Number of completers – cumulative	384
Number of ongoing participants – cumulative	8
Number of early leavers – cumulative	138
Number of companies supported - cumulative	0

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Section 4 Progress of the Development Partnership

Please detail the Development Partnership's progress since the last interim claim under the following headings.

a Development Partnership's aims and objectives

The five clusters are now established and links between the development Officers have been formed. The three cross-cutting themes are up and running and we are devoting effort to ensure that issues identified in the last report are overcome. Work now continues on establishing the Partnership and completing the Needs Analysis questionnaires.

There is no change proposed to the clearly set out programmes.

b Equal opportunities

This project has a comprehensive Equal opportunities policy and implementation strategy. It forms a key tenet of the project and is outlined by all involved when meeting new groups for the first time. Given that it was drawn up at the bid stage it is now subject to review and that process has started. At the meeting held at AWEMA with WEFO the suggestion from WEFO that an Equal Opportunity sub group be formed was accepted and this will be discussed at full Partners meeting to be held in September. The suggestion was accepted and a sub-group has been formed, terms of reference have been issued and the date of the first meeting set.

c Innovation

Although the concept of action research is not in itself innovative, the range of partners brought together in the Project and the breadth of activity combined in the Clustering and cross-cutting elements has not been evidenced before.

The task now is to drive out effective working of Partners joining together to establish links, assess the issues and problems identified and working with the community groups assist in formulating strategies to support solutions.

It is still a little early to critically assess the level of innovation that will eventually emerge. Some initial findings from the completion of questionnaires seem to be emerging and there may be some common solutions across communities. A cut off point for the completion of research questionnaires has been agreed.

From this days have been set aside for the completion of analysis and from this it is expected that activity planning will take place.

d Empowerment

As we are in the forming stage it is still a little early to fully identify the breadth of empowerment but even at this initial point some issues have been identified that may hinder progress. Our task will now be to establish if these are barriers that can be overcome through discussion or whether there are more deep-rooted problems that may need more concentrated intervention.

Notwithstanding these drawbacks it is evident that many communities and community groups have welcomed the initiatives that we have started. Helping the individuals and groups reflect on their needs and develop processes and plans will meet the aim of this element.

There may be patterns emerging of engagement issues among separate communities. It may be that we shall need to address the issue of continuous engagement rather earlier than originally considered. Sustaining initial enthusiasm across the length of the delivery phase was always going to be a challenge but the reality of continuance across such a diverse group of communities may see tensions affecting involvement notwithstanding the close connection between Development Officers and their community audience.

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e Transnational work

This visit will now inform the work in preparation for the Transnational Conference timetabled for November. To this end a draft Agenda has been discussed at both national and trans national level and suitable venues discussed. Target attendance numbers have been selected and this will guide venue choice. In the meanwhile the secretariat from the Finland Partner is distributing the work required of all Partners in preparation for the November Conference, This work has now been distributed amongst Partners and work groups established to research and provide answers.

f Monitoring and evaluation

The Article 4 Team visit concluded with a small number of points requiring attention and this will be the subject of a detailed response to timetable.

The Interim evaluation data collection is due to start now and will be continuing through the summer.

Following the meeting held with WEFO it has been agreed that a new process for recruiting an external evaluator is necessary. This will be subject to a new and revised procurement process with guidance from WCVA. AWEMA is seeking a meeting with WCVA to move this forward. In the event that meeting did not take place in August owing to holiday commitments but has been timetabled for next month.

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g Activities, outputs and outcomes

It is now appropriate to send a concise review of activities across the last 3 months

Connecting Communities Cluster

3 new communities engaged in an arts project

African Caribbean community-working to establish an after school club for teenagers, health talks to help identify symptoms of illnesses affecting men from this community.

Filipino Community-working to establish a Credit Union for the Filipino community and run by the community, assisting in the organisations for the celebration of the Phillipines Independence day, held an Assertiveness Training day as a tester for an extensive series.

Somali Community-developing pre-employment training specific to this community.

Pakistani Community-held healthy living and healthy eating courses leading to establishment of of Women's cricket group to enhancing social and living skills.

Bangladeshi community-ran computer animation course taster to gauge attractiveness of such a course, working to establish a forum for young members of that community in Riverside, Cardiff.

Women Cluster

Pre-employment training course ran as taster, preparing Confidence Building course for delivery in autumn, preparing call centre training for autumn delivery, ran Driving Test theory course for learner drivers

Isolated Households

Delivered a social event in the valleys to foster social cohesion

Progressing into Employment

There are some cross cluster elements reported here that have been run in conjunction with other clusters and are reported here for consistency.

Working to develop a healthy living event with the Disability Rights Commission, establishing newsletter for people suffering from disabilities,introduced 3 people into full-time jobs, establishing pre-employment training course modules, cross cluster support attending BME employment event at Job Centreplus, set up job search support facility at AWEMA to be run Thursday weekly, set up and ran communication event at Jobcenterplus offices to meet job-seekers

Economic Migrants etc.

Established drop-in centre at Llandudno, widening participation through Workers Education Association in ESOL, establish links to Business support organisations to assist people who wish to establish their own businesses, presented housing difficulties at Tai Pawb Conference, establishing Migrant workers Forum in Valley community, established "International Club" for event in August and work in establishing Refugee Resource Centre linking in Refugee Community Organisations.

Cross Cluster Themes

Volunteering-actively recruiting volunteer mentors across DP Partners, arranging CRB checks for volunteer mentors, established working partnership with MEWN Swansea and SOVA, attending multi- Agency Diversity Forum in Merthyr Tydfil chaired by Merthyr Tydfil Housing association

Across clusters we have assisted in dealing with 5 complaints of race hate crime during the last 2 months.

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g Activities, outputs and outcomes

During August staff leave within Partners and at the Lead partner interrupted some of the planned activity and, of necessity, this has been moved forward to September. Accordingly we are not reporting any amendment to our Beneficiary figures this month.

h Dissemination and mainstreaming

With the Project now becoming formed we shall learn how the initial plans for this area may face adaptation. Some planned activity will continue such as the web site. Other planned activity may need to alter in the light of research findings. A clearer path will develop as research responses are classified.

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i Other comments

Audit requirements have been completed with GSE's submitted. Audit report for the year July 05 to June 06 has also been submitted to WEFO. There are no irregularities reported in the audit report. The total expenditure in this claim are not entirely in line with the Advance Profile. This is due to the fact that most partners are involved in their audit and annual reports. These Partners have advised us that they will submit quarterly claims covering the months of July, August & September 06 along with the September 06 claim.

Section 5 Bank account details

Account number	Bank sort code	Name of bank	Cost centre details (if appropriate)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address <input type="text"/>			
Postcode <input type="text"/>			

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Section 6 Certification

I certify that:

- I have already claimed an advance payment.
- The expenditure declared is eligible for ESF purposes and has been spent on the Development Partnership.
- The Development Partnership activities and outputs stated are accurate.
- I agree to repay on demand any payments made if, after investigation, the Development Partnership has not been carried out in line with the ESF regulations and the Development Partnership Agreement.
- I understand that it is my responsibility to declare any significant changes in line with the Action 2 Agreement and **Equal** guidance.

Name (in CAPITALS)

Position in organisation

Signed

Date 09-10-2006

Official stamp of lead partner or DP Ltd

If the lead partner or DP Ltd does not have an official stamp, you should send a letter on the organisation's headed paper explaining this. The same person who signed this form must sign the letter.



The Crystal Mark is Plain English Campaign's seal of approval. It means this document is as clear as it can be for its intended audience.