

European Social Fund
Equal 2001 Call – Action 2



**Development Partnership Progress Report and
Interim Claim Form**

Section 1 Development Partnership details

Development Partnership name
Curiad Calon Cymru

Dossier Number
05E020WAO

End of claim (*month and year*)
June 2006

Section 2a Expenditure incurred (actual)

Please confirm that you have completed and attached the Expenditure and Revenue Spreadsheet to this claim by ticking this box.

	Actual expenditure - cumulative	£
A	Staff costs – cumulative	
B	Beneficiary costs – cumulative	
C	Other costs – cumulative	
D	Transnational costs – cumulative	
E	Total gross costs – cumulative (A + B + C + D)	0
F	Revenue – cumulative	
G	Total net costs – cumulative (E – F)	0

Must agree with row A in the Expenditure and Revenue Spreadsheet

Must agree with row B in the Expenditure and Revenue Spreadsheet

Must agree with row C in the Expenditure and Revenue Spreadsheet

Must agree with row D in the Expenditure and Revenue Spreadsheet

Must agree with row F in the Expenditure and Revenue Spreadsheet

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Section 2b Match funding contributed (actual)

You should only complete this section when you are submitting General Statements of Expenditure; otherwise, please leave this section blank. Please make sure that the ESF meets all the requirements detailed in Chapter 2 of the guidance on preparing progress reports and claiming payments in Action 2.

Match funding and ESF – cumulative		£
H	Public match funding – cumulative	
I	Private match funding – cumulative	
J	ESF – cumulative	
K	Total ESF and match funding – cumulative (H + I + J)	0

Please make sure that the ESF does not exceed the figure in the Action 2 Agreement.

L	Public match funding intervention rate $(H \div G) \times 100$!Zero Divide
M	ESF intervention rate $(J \div G) \times 100$!Zero Divide

Please make sure the public match funding intervention rate is at least 10%.

Please make sure that the ESF intervention rate does not exceed the figure in the Action 2 Agreement.

Section 3 Beneficiaries (actual)

Actual beneficiaries	
Number of starters – cumulative	360
Number of completers – cumulative	298
Number of ongoing participants – cumulative	8
Number of early leavers – cumulative	54
Number of companies supported - cumulative	0

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Section 4 Progress of the Development Partnership

Please detail the Development Partnership's progress since the last interim claim under the following headings.

a Development Partnership's aims and objectives

The five clusters are now established and links between the development Officers have been formed. The three cross-cutting themes are up and running and we are devoting effort to ensure that issues identified in the last report are overcome.

Work now continues on establishing the Partnership and completing the Needs Analysis questionnaires.

During the last month we have participated in a visit from 2 of our Transnational Partners from Spain and Finland

There is no change proposed to the clearly set out programmes.

b Equal opportunities

This project has a comprehensive Equal opportunities policy and implementation strategy.

It forms a key tenet of the project and is outlined by all involved when meeting new groups for the first time.

Given that it was drawn up at the bid stage it is now subject to review and that process has started.

c Innovation

Although the concept of action research is not in itself innovative, the range of partners brought together in the Project and the breadth of activity combined in the Clustering and cross-cutting elements has not been evidenced before.

The task now is to drive out effective working of Partners joining together to establish links, assess the issues and problems identified and working with the community groups assist in formulating strategies to support solutions.

It is still a little early to critically assess the level of innovation that will eventually emerge. Some initial findings from the completion of questionnaires seem to be emerging and there may be some common solutions across communities.

d Empowerment

As we are in the forming stage it is still a little early to fully identify the breadth of empowerment but even at this initial point some issues have been identified that may hinder progress. Our task will now be to establish if these are barriers that can be overcome through discussion or whether there are more deep-rooted problems that may need more concentrated intervention.

Notwithstanding these drawbacks it is evident that many communities and community groups have welcomed the initiatives that we have started. Helping the individuals and groups reflect on their needs and develop processes and plans will meet the aim of this element.

There may be patterns emerging of engagement issues among separate communities. It may be that we shall need to address the issue of continuous engagement rather earlier than originally considered. Sustaining initial enthusiasm across the length of the delivery phase was always going to be a challenge but the reality of continuance across such a diverse group of communities may see tensions affecting involvement notwithstanding the close connection between Development Officers and their community audience.

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e Transnational work

The AWEMA team have submitted a detailed outline of the Study visit planned for June. Partners from Spain and Finland are seeking demonstrations of UK partner activities and will be visiting mid month. A very full Agenda has been prepared.

This was always going to be a full and varied visit and whilst Partners derived great benefit from the visit lessons have been learned from the valuable feedback generated.

This visit will now inform the work in preparation for the Transnational Conference timetabled for November.

f Monitoring and evaluation

The Article 4 Team visit concluded with a small number of points requiring attention and this will be the subject of a detailed response to timetable.

The Interim evaluation data collection is due to start now and will be continuing through the summer.

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g Activities, outputs and outcomes

It is too early to report outputs and outcomes but early responses are challenging established patterns and the expectation that tensions between early plans and needs to adjust those plans are testing the assumptions and anticipations of the current workplans. Capacity to adapt and amend will be only one of the challenges faced across the next 3 months.

It is already clear that the initial Spend profile will not be achieved and so a re-profile is being carried out now. Despite this the Partnership will strive to meet the planned Project spend across the Delivery phase of the Project.

During the period a comprehensive element of the Project has concluded at Swansea College. The significant increase in the beneficiary numbers is as a result of the completion of that part of the College contribution although they will continue as Partners during the currency of the Project.

h Dissemination and mainstreaming

With the Project now becoming formed we shall learn how the initial plans for this area may face adaptation. Some planned activity will continue such as the web site and the video record. Other planned activity may need to alter in the light of research findings. A clearer path will develop as research responses are classified.

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Section 6 Certification

I certify that:

- I have already claimed an advance payment.
- The expenditure declared is eligible for ESF purposes and has been spent on the Development Partnership.
- The Development Partnership activities and outputs stated are accurate.
- I agree to repay on demand any payments made if, after investigation, the Development Partnership has not been carried out in line with the ESF regulations and the Development Partnership Agreement.
- I understand that it is my responsibility to declare any significant changes in line with the Action 2 Agreement and **Equal** guidance.

Name (in CAPITALS)

Position in organisation

Signed

Date 05-09-2006

Official stamp of lead partner or DP Ltd

If the lead partner or DP Ltd does not have an official stamp, you should send a letter on the organisation's headed paper explaining this. The same person who signed this form must sign the letter.



The Crystal Mark is Plain English Campaign's seal of approval. It means this document is as clear as it can be for its intended audience.