

**European Social Fund**  
**Equal 2001 Call – Action 2**



**Development Partnership Progress Report and  
Interim Claim Form**

**Section 1 Development Partnership details**

Development Partnership name  
Curiad Calon Cymru

Dossier Number  
05E020WAO

End of claim (*month and year*)  
May 2006

**Section 2a Expenditure incurred (actual)**

Please confirm that you have completed and attached the Expenditure and Revenue Spreadsheet to this claim by ticking this box.

	<b>Actual expenditure - cumulative</b>	<b>£</b>
A	Staff costs – cumulative	
B	Beneficiary costs – cumulative	
C	Other costs – cumulative	
D	Transnational costs – cumulative	
<b>E</b>	<b>Total gross costs – cumulative (A + B + C + D)</b>	<b>0</b>
F	Revenue – cumulative	
<b>G</b>	<b>Total net costs – cumulative (E – F)</b>	<b>0</b>

*Must agree with row A in the Expenditure and Revenue Spreadsheet*

*Must agree with row B in the Expenditure and Revenue Spreadsheet*

*Must agree with row C in the Expenditure and Revenue Spreadsheet*

*Must agree with row D in the Expenditure and Revenue Spreadsheet*

*Must agree with row F in the Expenditure and Revenue Spreadsheet*

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**Section 2b Match funding contributed (actual)**

*You should only complete this section when you are submitting General Statements of Expenditure; otherwise, please leave this section blank. Please make sure that the ESF meets all the requirements detailed in Chapter 2 of the guidance on preparing progress reports and claiming payments in Action 2.*

Match funding and ESF – cumulative		£
H	Public match funding – cumulative	
I	Private match funding – cumulative	
J	ESF – cumulative	
K	Total ESF and match funding – cumulative (H + I + J)	0

*Please make sure that the ESF does not exceed the figure in the Action 2 Agreement.*

L	Public match funding intervention rate $(H \div G) \times 100$	!Zero Divide
M	ESF intervention rate $(J \div G) \times 100$	!Zero Divide

*Please make sure the public match funding intervention rate is at least 10%.*

*Please make sure that the ESF intervention rate does not exceed the figure in the Action 2 Agreement.*

**Section 3 Beneficiaries (actual)**

Actual beneficiaries	
Number of starters – cumulative	25
Number of completers – cumulative	17
Number of ongoing participants – cumulative	8
Number of early leavers – cumulative	0
Number of companies supported - cumulative	0

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#### **Section 4 Progress of the Development Partnership**

**Please detail the Development Partnership's progress since the last interim claim under the following headings.**

a Development Partnership's aims and objectives

The five clusters are now established and links between the development Officers have been formed. The three cross-cutting themes are up and running and we are devoting effort to ensure that issues identified in the last report are overcome.

In the next three months the task across all themes is to obtain as wide a response as possible to our needs analysis work.

Our last report presented a comprehensive picture of the work being carried out and it is now proposed to comment by exception discussing those areas where good progress has been recorded or where issues have been confronted and are still unresolved.

There is no change proposed to the clearly set out programmes.

The focus of the month has been the presentations at the Employment week in Brussels discussed later.

b Equal opportunities

This project has a comprehensive Equal opportunities policy and implementation strategy.

It forms a key tenet of the project and is outlined by all involved when meeting new groups for the first time.

Given that it was drawn up at the bid stage it will now be reviewed and assessed for current validity and new legislation and practice incorporated.

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c Innovation

Although the concept of action research is not in itself innovative, the range of partners brought together in the Project and the breadth of activity combined in the Clustering and cross-cutting elements has not been evidenced before.

The task now is to drive out effective working of Partners joining together to establish links, assess the issues and problems identified and working with the community groups assist in formulating strategies to support solutions.

In this context we are still at the formulative stage and as reported last month the initial findings are cross-community.

d Empowerment

As we are in the forming stage it is still a little early to fully identify the breadth of empowerment but even at this initial point some issues have been identified that may hinder progress. Our task will now be to establish if these are barriers that can be overcome through discussion or whether there are more deep-rooted problems that may need more concentrated intervention.

Notwithstanding these drawbacks it is evident that many communities and community groups have welcomed the initiatives that we have started. Helping the individuals and groups reflect on their needs and develop processes and plans will meet the aim of this element.

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e Transnational work

CCC Project took three stands at Employment Week to showcase our cluster groups. Representatives from all Partners were available and a strong impression of the project was demonstrated to all who visited us.

Principal benefits derived during the work became clear-a strong commitment from partners and staff to the aims and objectives, recognition of the strengths that each individual could bring to the whole and a shared focus to implement the workplans.

Work has continued on the planning for the November 2006 Conference in Wales. The overall layout of the Conference has been agreed by the Transnational Steering Group and it remains for the AWEMA team to carry out the planning for the detailed elements of the structure.

The AWEMA team have submitted a detailed outline of the Study visit planned for June. Partners from Spain and Finland are seeking demonstrations of UK partner activities and will be visiting mid month. A very full Agenda has been prepared.

f Monitoring and evaluation

Internal monitoring protocols have been set and are being followed. Learning points have been fed back to partners and individuals as appropriate.

External evaluation has been agreed and an interim evaluation provision has been planned.

An audit has been taken place during May and whilst some procedures require attention it is considered that no significant practices require major amendment.

It is acknowledged that the team visiting adopted a very helpful style and approach and our appreciation should be noted at this stage, we await a full written response at end May.

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g Activities, outputs and outcomes

Although the residential induction was intensive it is demonstrable that the shared experience has concentrated the experiential dimension with particular benefit in the early weeks and months. The Development Officers have derived greatest benefit as their acceptance and ownership of the project objectives is at the heart of their work. Establishing need by action research will be the key driver of the summer and to that end there will be a concentration on that element.

Early findings have established some elemental themes and officers have planned and undertaken activities to set a benchmark from which to develop further.

Late Summer/autumn activities are in planning with generation of ideas proving a useful team-building activity.

It is too early to report outputs and outcomes but early responses are challenging established patterns and the expectation that tensions between early plans and needs to adjust those plans are testing the assumptions and anticipations of the current workplans. Capacity to adapt and amend will be only one of the challenges faced across the next 3 months.

h Dissemination and mainstreaming

With the Project now becoming formed we shall learn how the initial plans for this area may face adaptation. Some planned activity will continue such as the web site and the video record. Other planned activity may need to alter in the light of research findings. A clearer path will develop as research responses are classified.

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i Other comments

There are a number of issues that have arisen over the initial period and it is our contention that these should be incorporated into a full Significant Change to regularise the outstanding items. We are awaiting guidance on that but it seems that we shall have to await AWEMA's response formally to the findings of the Audit visit.  
On that assumption it is our position that immediate priority to that completion should be given in order that matters are finalised and regularised by end. July

**Section 5 Bank account details**

Account number	Bank sort code	Name of bank	Cost centre details (if appropriate)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address <input type="text"/>			
Postcode <input type="text"/>			

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### Section 6 Certification

**I certify that:**

- I have already claimed an advance payment.
- The expenditure declared is eligible for ESF purposes and has been spent on the Development Partnership.
- The Development Partnership activities and outputs stated are accurate.
- I agree to repay on demand any payments made if, after investigation, the Development Partnership has not been carried out in line with the ESF regulations and the Development Partnership Agreement.
- I understand that it is my responsibility to declare any significant changes in line with the Action 2 Agreement and **Equal** guidance.

Name (in CAPITALS)

Position in organisation

Signed

Date

Official stamp of lead partner or DP Ltd

*If the lead partner or DP Ltd does not have an official stamp, you should send a letter on the organisation's headed paper explaining this. The same person who signed this form must sign the letter.*



The Crystal Mark is Plain English Campaign's seal of approval. It means this document is as clear as it can be for its intended audience.